



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No. WBSCTVESD/TED/SNB/2020-21/0084

Dated, 3rd September, 2021

NOTICE

Guidelines in respect of filling-up of the ONLINE APPLICATION FORM by the 2nd year diploma students (REGULAR & CASUAL) of Engineering & Technology/Architecture/MOPM for even semester examinations through online proctored mode (Academic Session 2020-21)

GUIDELINES FOR THE STUDENTS

Type of Activity	Guidelines
Online Application & Fee Payment for the Even Semester Examinations	<ul style="list-style-type: none">All eligible 2nd year diploma students (REGULAR and CASUAL) of Engineering & Technology/Architecture/MOPM will have to fill up Application Form for the upcoming even semester examinations through the web-portal of the Council at www.webscte.co.in by paying requisite fee.Students having 'BACK' in the external part of any sessional subject(s), will also have to fill-up online Application Form as CASUAL student.A link captioning "Apply Online for Examination in Online Proctored Mode for the 4th Semester Students of Diploma in Engineering & Technology (September-2021)" will be activated in the Home Page of the Council's website, www.webscte.co.in on 10th September, 2021 for the concerned students (including CASUAL students).Eligible students will have to enter their Registration Number after clicking the above-mentioned link for initiating the process of form fill-up.On providing the Registration Number by the students, the portal will display student-details along with the eligibility for appearing as REGULAR and/or CASUAL student, as the case may be.Students will have to provide their mobile number and email id in the given space and will have to click the tab "Submit and Pay Fees".For payment of the fee, students have to select "Mode of Payment" from Net Banking, Debit Card, Credit Card or UPI and pay the fee.All REGULAR students will have to pay fee of Rs. 200/- (Rupees two hundred) only.

	<ul style="list-style-type: none"> • All CASUAL students will have to pay fee of Rs. 120/- (Rupees one hundred twenty) only. • Last date for submission of online form and payment of fee by the concerned students for the Even Semester Examinations is 16th September, 2021 (Up to 11.30 PM). • After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority. • During payment of the fee, if online transaction of any student shows 'PENDING' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made. • Last date for online validation of the eligibility of the students by the Institute authorities is 17th September, 2021 (Up to 11.30 PM).
<p>Downloading of e-Admit Card</p>	<ul style="list-style-type: none"> • e-Admit card of the validated students will be available in the official website of the Council (www.webscte.co.in) on and from 20th September, 2021 from the link "<i>e-Admit Card for Examination in Online Proctored Mode for the 4th Semester Students (September-2021)</i>".

All eligible diploma students of 2nd year are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the forthcoming even semester examinations through online proctored mode.


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